



## ***Instructions for Handling Test Materials and Recording Results***

### **Sample matrix**

#### **\*\*\* HIV notice \*\*\***

In compliance with the guidelines issued by the U.K. Department of Health during August 1986 under circular HIV(LAV/HTLV III - 'AIDS VIRUS') Antibody in Diagnostic Reagents, and Quality Control and Calibration Materials (ANNEX) HN(86)25, Section 2; 2.4; the human serum from which the samples are prepared has been screened at source and is negative for human immunodeficiency virus antibodies, hepatitis B surface antigen and hepatitis C antibody. However, despite this, it is recommended that laboratory personnel treat the samples with the same degree of care and attention as exercised when handling routine clinical samples.

### **Sample Storage**

Store at 4°C for up to 3 days. Store at -20°C on arrival if testing is to be delayed > 3 days. Use once only.

### **Reporting units**

For the submission of results mass and molar units are available to participants. However, for the majority of analytes the report will be produced in mass units.

### **Submission of results**

All results should be submitted using PORTAL.

- Please go to <https://www.lgcpt.com/portal>
- Login using your Lab ID, username and password.

PORTAL user advice can be downloaded from the help section.

Please do not hesitate to contact our support team using the details below or your local LGC representative if any difficulties are encountered.

Tel: +44 (0)161 762 2500

Email: [support@lgcgroup.com](mailto:support@lgcgroup.com)