

SUPS

Version 4

Issue Date: November 2016

Instructions for Handling Test Materials and Recording Results

Receipt and Storage

- On receipt of the test material, record the date and store at room temperature in a dry, insect free, volatile free storage area, until ready to test.
- The test material should be analysed in accordance with the deadlines provided.

All samples

- Test materials are presented in a ready-to-use format.

Sample 10 Moisture

Sample preparation

- If possible, the test material should be tested in the temperature and humidity controlled environment. Record if this test was performed in the temperature and humidity controlled environment in the 'Comments' field on Portal.
- Sample to be opened just prior to commencing testing. Any deviation from this must be recorded in the 'Comments' field on Portal.

Recording Results

- All results should be submitted using PORTAL
- Please go to <https://www.lgcpt.com/portal>
- Login using your Lab ID, username and password.
- A PORTAL user guide can be downloaded from the help section.

If you need any help at all please do not hesitate to contact our support team using the details below or your local LGC representative.

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The ICUMSA methods for microbiological and chemical analysis of sugar can be obtained from ICUMSA website at <http://www.icumsa.org>